Sant Baba Bhag Singh University Village – Khiala, PO Padhiana , Distt Jalandhar

Ref No :- SBBSU125/2654

Date 02-12-2015

OFFICE ORDER

It has been observed that faculty and students will make the entries in the respective blocks of the University in advance, when even the class rooms / offices are not been opened. Hence, in future faculty members and the students will make entry in the respective block after 8:45 AM.

In case, if the entry is required to be made before the above mentioned time, they must have the permission from the authorities concerned.

Registrar

To:

- 1. Controller of Examination
- 2. All Directors/ Dy. Directors / All Deans/ Dy. Deans
- 3. HoDs/CoDs To circulate the information amongst all the faculty members, staff and students
- 4. CAFO, Admission Cell, T& P Cell, Chief Warden / Warden (Boys/ Girls Hostel)
- 5. Manager Facilities, Security In charge, Library, Dispensary, Store, Workshop
- 6. Website In charge To upload at the University Website
- 7. Notice Boards

Cc:

- 1. Hon'ble Secretary, SBBSMCS - For kind information please
- 2. Hon'ble Vice Chancellor, SBBSU For kind information please